

**OFFICER DELEGATION SCHEME
RECORD OF OPERATIONAL DECISION**



TO BE UPLOADED TO THE E-MEETINGS MANAGER

| | | |
|--|--|--------------|
| Date: 04/09/18 | Ref No: 1649 | |
| Type of Operational Decision: | | |
| Executive Decision <input type="checkbox"/> | Council Decision <input type="checkbox"/> | |
| Status: For Publication, except for the attached Tender Evaluation spreadsheet which contains commercially sensitive information | | |
| Title/Subject matter: Thermal Patch Repairs 2018-19. | | |
| Budget/Strategy/Policy/Compliance – Is the decision: | | |
| (i) within an Approved Budget | <input type="checkbox"/> | |
| (ii) not in conflict with Council Policy | <input type="checkbox"/> | |
| (iii) not raising new issues of Policy | <input type="checkbox"/> | |
| Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR] | | |
| Details of Operational Decision Taken [with reasons]: It is recommended that the quotation for Thermal Patch Repairs of £45,146.15, submitted by Nu-phalt Group Ltd of 11 Caputhall Road, Deans Industrial Estate, Livingston EH54 8AS is accepted as providing best overall value to the authority. | | |
| Decision taken by: | Signature: | Date: |
| Interim Executive Director – Resources and Regulation | N/A | |
| Interim Director, Operations | N/A | |
| Assistant Director (Operations) |  | 21/09/2018 |

| | | |
|--|-----|--|
| Members Consulted [see note 1 below] | | |
| Cabinet Member/Chair | N/A | |
| Lead Member | N/A | |
| Opposition Spokesperson | N/A | |
| Notes | | |
| <p>1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.</p> <p>2. This form must not be used for urgent decisions.</p> | | |